



SOUTH DAKOTA ASSOCIATION

OFFICE OF THE
EXECUTIVE VICE PRESIDENT
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OF PLUMBING • HEATING • COOLING CONTRACTORS, INC.

(605) 271-7255 • 1-800-640-7422 • 707 E. 41ST ST. #220 • SIOUX FALLS, SD 57105

July 11, 2017

I've enclosed information regarding a grant award to fund apprenticeships for select employees of South Dakota plumbing and HVAC contractors.

The South Dakota PHCC was awarded this Federal/State grant to expand registered apprenticeships in South Dakota. The grant funds tuition and books for the first two years of a four year apprenticeship.

The grant funds 15 apprentice slots, in plumbing and HVAC. The apprentice related training is an *eLearning* program created and implemented by the national PHCC. The required on-the-job apprentice training is provided by employers.

Please review the "Guidelines" sheet to see if this program might work for one of your employees. Be sure to also consider any U.S. Military Veterans you employ, who might be eligible for post 911 GI Educational Benefits.

Please call 605-271-7255 or email ken.phcc@midconetwork.com if you have questions or want to submit an enrollment form.

Thank you.

Ken Melius

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Executive Vice President
South Dakota PHCC

PHCC Educational Foundation
E-Learning Apprenticeship Program
State Chapter Partner Enrollment Form*

*Form valid in AL, CA, CO, GA, LA, MO, NC, NH, NJ, PA, SD and VA only.

Applicant Information (please print):

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail*: _____

* Student email address is required for online course enrollment.

Employer Information: PHCC Member? Yes No Member # _____

Company: _____ Supervisor: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

Payment: Course fee is \$875. Orders must be pre-paid. Students enrolling in any year other than Year 1 must provide proof of eligibility. Please note, e-learning enrollment fees are non-refundable. Courses are transferable within the first 60 days of enrollment with the payment of a \$125 transfer fee.

I wish to enroll in:

<input type="checkbox"/> Year 1 Plumbing - #3401	<input type="checkbox"/> Year 1 HVACR - #2216
<input type="checkbox"/> Year 2 Plumbing - #3402	<input type="checkbox"/> Year 1 HVACR - #3401
<input type="checkbox"/> Year 3 Plumbing - #3403	<input type="checkbox"/> Year 1 HVACR - #3401
<input type="checkbox"/> Year 4 Plumbing - #3404	<input type="checkbox"/> Year 1 HVACR - #3401

Check or money order enclosed, payable to PHCC Educational Foundation Amount: \$ _____

Please return the completed order form to:

PHCC Academy
180 S. Washington St., Ste. 100
Falls Church, VA 22046
academy@naphcc.org

Credit Card orders can be placed by phone to: (800) 533-7694

Questions? Email PHCC Academy staff at academy@naphcc.org.

PLEASE NOTE: This form may only be submitted by a PHCC state chapter executive from one of the states listed at the top of the application.

Guidelines – SDPHCC Apprenticeship Grant

The South Dakota PHCC has applied for, and has been awarded a Federal/State Dept. of Labor Grant to expand apprenticeship in South Dakota.

Specifically, grant funds are to be used to underwrite 15 *elearning* scholarships for Plumbing and HVACR apprentices. The *elearning* instruction is offered by, and managed by the National PHCC Educational Foundation. Each apprentice will receive on-line instruction and books worth about \$1,000 per student for years 1 and 2 of a four year apprenticeship. *Years 3 and 4 are to be paid for by the student or their employer.* **Because of the grant requirements and the minimal number of apprentice recipients (15), contractors/employers shall be allowed no more than one apprentice award. When we have enrolled 15 apprentices, enrollment is closed.** Apprentices will be registered with the Federal Bureau of Apprenticeship Training (BAT)

South Dakota PHCC manages the program and is responsible for enrolling apprentices, managing the apprentice's course of study and ensuring employer compliance for O-J-T hours. SDPHCC is also responsible for complying with all grant requirements.

GUIDELINES for Selecting Apprentice Candidates:

1. Apprentices should not be currently enrolled in any other apprenticeship program
2. Apprentices should be recent high school graduates. Apprentice candidates could also be from rural areas, reservations and any isolated location that would be served by *elearning* capabilities. Preference should also be given to any U.S. Military Veterans who could use the Post 911 GI Educational Benefits during their apprenticeship
3. Apprentices should be full-time employees. (Plumbing and HVACR both have 8,000 hour O-J-T requirements).
4. Apprentices should be dependable and able to work independently on the apprenticeship curriculum. Apprentices can begin the class at any time, once enrolled.
5. Apprentices should be computer literate and have access to on-line content at their home or an office. Apprentices work at their own pace.
6. Apprentices should be screened to ensure that they are willing to make a long-term commitment to this program.

If you want to submit an apprentice name for consideration, please complete the enrollment form and send to SDPHCC by July 30,2017. Forms can be emailed to ken.phcc@midconetwork.com or faxed to 605-271-7580. Upon receipt of enrollment forms, applicants will be screened to determine if they are suitable candidates for the program, as determined by existing grant restrictions.